



Harriston School
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FEE STRUCTURE 2017

Updated: 01-09-2016

PAYMENT OF FEES

ADVANCE PAYMENT OF FEES

A number of parents choose to pay their school fees in advance. If fees are paid in advance for the whole year, a 5% rebate will be allowed. You will continue to receive monthly statements and the rebate will be shown on your final December statement.

DEBIT ORDER SYSTEM

The Board of Governors has decided to make it **mandatory** for all fees to be paid via the debit order system **unless** fees are paid in advance for the year.

OTHER PAYMENT SYSTEMS

Special permission may be obtained from the Bursar, for cash payments or direct transfers to the school's bank account. However, please take note of the following:

- 1. A handling fee of R200.00 per month will be charged.**
- 2. Cash payments must be banked at ABSA into Harriston's bank account on or before the 25th of the preceding month. Cash payments should not be brought to the school. Please deposit any cash payment directly at a branch of ABSA Bank using your account number as reference. You will be liable for cash deposit fees as charged by the bank for cash payments.**
- 3. Late payments will result in additional administration costs.**

SCHOOL FEES 2017

The fee structure has been provisionally set for 2017 subject to approval by the Board of Directors.

BOARDING 2017

As from 2017 the boarding establishment will be open over most weekends. The weekends where pupils will go home will be listed on the School Calendar. The introduction of "Flexi-Boarding" will be subject to sufficient demand. Pupils will therefore be accommodated in full-time boarding with exception of specific weekends when the boarding will be closed.

SIBLING ALLOWANCE

A Sibling discount of 5% per child is allowed for 2 children, 7.5% is allowed for 3 children and 10% for 4 or more children. Please note that discounts will not be allowed on accounts that fall into arrears.

PRE-PAID DEPOSIT

All pupils (from Grade 1 upwards) are required to pay the equivalent of one term's school fees (3 months) as a pre-paid once off deposit. For your convenience your account will be debited during the 3 months prior to starting Grade 1 or higher. The Deposit will be held until your child leaves Harriston and will be transferred back to your account during the final term provided that sufficient notice (see below) has been given in writing.

NOTICE IN WRITING

Please note that **written notice** is required should your child be leaving Harriston. The notice must reach the Head of School before the beginning of the month. The period of notice required for both school and boarding is 3 calendar months.

SCHOLARS PERSONAL ACCIDENT INSURANCE

The school has arranged personal accident insurance cover for all pupils with AON Insurance Brokers. The cost is included in school fees. In the event of an accident at school, please claim against your medical aid first. If you do not have medical aid or if your medical aid does not cover the expense, the school will submit a claim to AON on your behalf. Actual Medical Expense incurred to a maximum of R25,000 – excess - R300.

UNIFORMS

Uniforms may be purchased from the Uniform shop. Payment should be made at the secretary's office where a receipt will be issued. Please sign the invoice and make sure you keep a copy for your own records. If a uniform invoice is not paid for at the time of purchase, it will be debited to your account and will come off the following Debit Order.

ART

Pupils taking Art as a subject for Grades 10 - 12 will be charged R160.00 per month to cover the cost of Art materials.

FEE STRUCTURE FOR 2017			
Grade	2 017	Deposit	Per Year
PRE-PRIMARY			
Grade RRRR (3 days/week)	1 150		13 800
Grade 4R & Creche	1 315		15 780
Grade 3R	1 350		16 200
Grade 2R	1 350		16 200
Grade R	1 395		16 740
PRIMARY SCHOOL			
Grade 1	3 495	10 485	41 940
Grade 2	3 775	11 325	45 300
Grade 3	3 890	11 670	46 680
Grade 4	3 890	11 670	46 680
Grade 5	3 930	11 790	47 160
Grade 6	3 930	11 790	47 160
Grade 7	4 095	12 285	49 140
HIGH SCHOOL			
Grade 8	4 840	14 520	58 080
Grade 9	5 000	15 000	60 000
Grade 10	5 245	15 735	62 940
Grade 11	5 415	16 245	64 980
Grade 12	5 560	16 680	66 720
BOARDING			
Boarding	4 000		48 000
Matric Boarding (10 months)	4 800		48 000
Flexi Boarding (18 w/ends /year)	4 900		58 800
OTHER			
Tea and Lunch	400		4 800
Pre-Primary Aftercare	595		7 140
Primary Aftercare	755		9 060
Art Materials Gr 10 - 12	160		1 920
Exam Fees Grade 12 (10 Months)	600		6 000
Home School Pupils Sport	350		4200
Outsiders: Aftercare & Lunch	700		8400

NB: All fees are due in advance on the 1st of the month. School and Boarding fees are per month X 12 months.

INCLUSIVE SCHOOL FEES

The above school fees include the following; Class Excursions, Personal Accident Insurance, Photos, Travel to sports fixtures and excursions. ISASA registration fees, Text Books, Photocopies, and the School Magazine etc.

ADDITIONAL EXCURSIONS AND SPORTING ACTIVITIES

You will be informed of any additional class excursions, sporting activities, photos etc. (over and above the items budgeted for and included in school fees) where extra costs may be involved. The costs will be calculated and parents will be required to sign for acceptance of the additional costs. Payment may be made immediately or you may choose to be debited on your next debit order.

EXAMINATION FEES

MATRICULATION IEB EXAM FEES

This is the final IEB examination written in Grade 12 and will be debited in 10 equal instalments of R600.00 per month.

UNPAID FEES

Prompt payment of school fees is essential for us to be in a position to pay salaries and the running costs of the school.

In the event of the debit order or payment being rejected by the bank, your account will be debited with R200.00 for administration costs. You will be informed by telephone or email and you will have to ensure immediate cash payment of the outstanding amount. Should the amount not be settled before the end of term, we will, regretfully have to insist that your child leaves Harriston School. Unpaid accounts will be handed over to our legal representatives for collection and legal costs will be payable. School reports and other documentation will be withheld until accounts have been fully paid up.

We do wish to sincerely thank the vast majority of parents who pay punctually in terms of their contract with us.

Please note that should your account fall into arrears, all sibling and other discounts such as bursaries and scholarships will be disallowed and your deposit will have to be increased to the current deposit required for your child's grade.

ADDRESS DETAILS

Please ensure that Harriston has your correct email address by sending a notification email to: admin@harriston.co.za

Please supply the school with any changes in your contact details in writing or by email.

It is your responsibility to ensure that we have your correct postal and telephone details. Your cell phone number will be used for all necessary communications via SMS and your email address will be used for and monthly accounts.

For all other communication please ensure that you have downloaded the D6 Communicator onto your desktop or cell phone.
