



Harriston School
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FEE STRUCTURE 2022

Updated: 26 November 2021

PAYMENT OF FEES

ADVANCE PAYMENT OF FEES

A number of parents choose to pay their school fees in advance. If fees are paid in advance for the whole year, a 5% rebate will be allowed. You will continue to receive monthly statements and the rebate will be shown on your final December statement.

DEBIT ORDER SYSTEM

The Board of Governors has decided to make it **mandatory** for all fees to be paid via the debit order system **unless** fees are paid in advance for the year.

OTHER PAYMENT SYSTEMS

Special permission may be obtained from the Bursar, for cash payments or direct transfers to the school's bank account. However, please take note of the following:

1. **A handling fee of R200.00 per month will be charged.**
2. **Cash payments must be banked at ABSA into Harriston's bank account on or before the 25th of the preceding month. Cash should not be brought to the school. Please deposit any cash directly at a branch of ABSA Bank using your account number as reference. You will be liable for cash deposit fees as charged by the bank for cash payments.**
3. **Late payments will result in additional administration costs.**
4. **Credit and Debit cards may be used to pay school fees and uniform purchases at the school office.**

SCHOOL FEES 2022

The fee structure has been approved by the Board of Directors.

SIBLING ALLOWANCE

A Sibling discount of 5% per child is allowed for 2 children, 7.5% is allowed for 3 children and 10% for 4 or more children. Please note that discounts will not be allowed on accounts that fall into arrears.

PRE-PAID DEPOSIT

All pupils (from Grade 1 upwards) are required to pay the equivalent of one term's school fees (3 months) as a pre-paid once off deposit. For your convenience your account will be debited during the 3 months prior to starting Grade 1 or higher. The Deposit will be held until your child leaves Harriston and will be transferred back to your account during the final term **provided that sufficient notice (see below) has been given in writing.**

NOTICE IN WRITING

Please note that **written notice** is required should your child be leaving Harriston. The notice must reach the Head of School before the beginning of the month. The period of notice required for both school and boarding is 3 calendar months.

SCHOLARS PERSONAL ACCIDENT INSURANCE

The school has arranged personal accident insurance cover for all pupils with AON Insurance Brokers. The cost is included in school fees. In the event of an accident at school, please claim against your medical aid first. If you do not have medical aid or if your medical aid does not cover the expense, the school will submit a claim to AON on your behalf. Actual Medical Expense incurred to a maximum of R25,000 – excess - R300. The insurance does not include any Covid-19 related claims.

UNIFORMS

Uniforms may be purchased from the Uniform shop. Payment should be made at the secretary's office where a receipt will be issued. Please sign the invoice and make sure you keep a copy for your own records. If a uniform invoice is not paid for at the time of purchase, it will be debited to your account and will come off the following Debit Order.

ART

Pupils taking Art as a subject for Grades 10 - 12 will be charged R185 per month to cover the cost of Art materials.

FEE STRUCTURE FOR 2022

Grade	2022	Refundable	Per Year
	Per Month x 12	Deposit	
PRE-PRIMARY			
Grade RRRR (3 days/week)	1 610	NA	19 320
Crèche 5R	1 820	NA	21 840
Grade 4R	1 820	NA	21 840
Grade 3R	1 880	NA	22 560
Grade 2R	1 880	NA	22 560
Grade R	1 930	NA	23 160
PRIMARY SCHOOL			
		Once off	
Grade 1	4 855	14 565	58 260
Grade 2	5 230	15 690	62 760
Grade 3	5 400	16 200	64 800
Grade 4	5 400	16 200	64 800
Grade 5	5 455	16 365	65 460
Grade 6	5 455	16 365	65 460
Grade 7	5 725	17 175	68 700
HIGH SCHOOL			
Grade 8	6 735	20 205	80 820
Grade 9	6 940	20 820	83 280
Grade 10	7 290	21 870	87 480
Grade 11	7 525	22 575	90 300
Grade 12	7 710	23 130	92 520
BOARDING			
Weekly Boarding	5 540		66 480
Full-time Boarding	6 840		82 080
Matric Boarding (Weekly) (10 months)	6 648		66 480
OTHER			
Tea and Lunch	585		
Pre-Primary Aftercare incl lunches	850		
Primary Aftercare including lunches	1 055		
Art Materials Gr 10 - 12	185		
Exam Fees Grade 12 (10 Months)	790		7 900
Application Fee	500		
Re-instatement Fee	650		
Unpaid Debit Order Fee	300		

NB: All fees are due in advance on the 1st of the month. School and Boarding fees are per month X 12 months.

INCLUSIVE SCHOOL FEES

The above school fees include the following; Class Excursions, Personal Accident Insurance, Photos, Travel to sports fixtures and excursions. ISASA registration fees, Text Books, Photocopies, and the School Magazine.

ADDITIONAL EXCURSIONS AND SPORTING ACTIVITIES

You will be informed of any additional class excursions, sporting activities, photos etc. (over and above the items budgeted for and included in school fees) where extra costs may be involved. The costs will be calculated and parents will be required to sign for acceptance of the additional costs. Payment may be made immediately or you may choose to be debited on your next debit order.

EXAMINATION FEES**MATRICULATION IEB EXAM FEES**

This is the final IEB examination written in Grade 12 and will be debited in 10 equal instalments of R790.00 per month.

UNPAID FEES

Prompt payment of school fees is essential for us to be in a position to pay salaries and the running costs of the school. In the event of the debit order or payment being rejected by the bank, your account will be debited with R300.00 for administration costs. You will be informed by telephone or email and you will have to ensure immediate cash payment of the outstanding amount. Should the amount not be settled before the end of term, we will, regretfully have to insist that your child leaves Harriston School. Unpaid accounts will be handed over to our legal representatives for collection and legal costs will be payable by you. We do wish to sincerely thank the vast majority of parents who pay punctually in terms of their contract with us.

Please note that should your account fall into arrears, all sibling and other discounts such as bursaries and scholarships will be disallowed and your deposit will have to be increased to the current deposit required for your child's grade.

ADDRESS DETAILS

Please ensure that Harriston has your correct email address by sending a notification email to: admin@harriston.co.za

Please supply the school with any changes in your contact details in writing or by email. It is your responsibility to ensure that we have your correct postal and telephone details. Your cell phone number will be used for all necessary communications via SMS and your email address will be used for and monthly accounts.